



KWAZULU-NATAL PROVINCE

TRANSPORT
REPUBLIC OF SOUTH AFRICA

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DIRECTORATE:

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SCM

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MINUTES OF MEETING: BRIEFING SESSION

Minutes of meeting for Tender no: ZNB00149/00000/00/HOD/INF/20T: THE REHABILITATION OF MAIN ROAD P34-5: FROM KM 0+00 TO KM 10+00 IN ZULULAND DISTRICT UNDER EMPANGENI REGION

Date: 24 FEBRUARY 2023

Time: 10:00

Venue: Virtual briefing on Microsoft teams

Procedural matter	Person
Opening and welcome:	Mrs. M Dewar
Opened and introduction of members present: Mrs M Dewar Mr M Nkabini Mr S Sumo	Mrs. M Dewar
Bidding process	Mr S Sumo
1. The session is being recorded for minutes purposes. 2. The advert did state that the meeting will start at 10:00 and was compulsory. ^{NON-} 3. Administrative queries must be directed to Mr M Nkabini 4. All technical questions must be addressed to Mr S Sumo 5. There are three (3) stages of Evaluation: a) 1 st Administrative Compliance b) 2 nd Functionality c) 3 rd Price 6. To be eligible to bid for this Tender you need to be: a) Registered and Active on CSD b) Tax Compliant c) Registered and Active on CIDB d) Be a CIDB grading of 9CE or above e) to comply with the Functionality Criteria	



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7. Only locally produced or locally manufactured goods that meet the stipulated minimum threshold for local production and content will be considered.
8. Due to COVID Risks briefings are held virtually, but bidders are encouraged to visit site locality map and coordinates are on page T7
9. Tender data will have precedence in the interpretation of any ambiguity or inconsistency between the tender data and the standard conditions of tender.
10. Tender Closes 28 March 2023 at 11:00 no late entries will be considered.
11. Validity period is 24 weeks from date of closing of tender – 11:00 28 March 2023
12. Bidders are advised to obtain their own copies of the relevant acts, regulations and standards referred to in this document.

1st Stage: Administrative Compliance:

Bidders must be active on the CSD by the date of closing for this bid and each member of the joint venture has to be registered on the CSD.

Need to be registered and active on CIDB, and need to be of a grading of 9CE or higher.

None of the respondents or its principals may be listed on the register of tender defaulters, and all person listed as prohibited to do business with the state will be eliminated.

The department reserves the right that over and above using any legal remedy, will cancel this Tender..

While not compulsory it is advisable that bidders visit the site, site map with coordinates can be found on page T7 of document.

This Tender closes on 28 March 2023 at 11h00, no late entries will be accepted.

Only Original documents filled in ink deposited in the Tender Box will be accepted.

The tender box is situated at the Department of Transport Head Office, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg.

Submissions must be clearly sealed and clearly identified by tender number, description and closing date.

Bid documents must be written legibly.

Ensure that everything has been signed, and completed.

Be sure that you have declared everything, any Company in which Directors have an interest in other companies.

Bid Validity is 24 weeks from date of closing, therefore calculated from 11:00 28 March 2023.

Bidders to ensure that every returnable documents are fully completed, signed and submitted.

Functionality

Mr S Sumo

- Contracts Manager

- Must be professionally registered with ECSA and / or SACPCMP (Pr Eng / Pr Tech Eng / Pr Techni/Pr CPM or Pr CM only)
- Construction Experience : Years of relevant experience - calculated post qualification: 10 years and above = 5; 9 years = 4; 8 years = 3; 7 years = 2; 6 years = 1; 0-5 years = 0



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- Construction Manager (Senior Site Agent)
 - Minimum LIC NQF 5 "Manage Labour-Intensive Construction Processes" or equivalent Quality Council for Trades and Occupations (QCTO) qualifications at NQF level 5 or 7.
 - Years of relevant experience: 13 years and above = 5; 11-12 years = 4; 9-10 years = 3; 7-8 years = 2; 5-6 years = 1; 0-4 years = 0

- Foreman / Supervisor (weight = 15):
 - Minimum LIC NQF level 4 "National Certificate: Supervision of Civil Engineering Construction Processes
 - Years of relevant experience: 5 years and above = 5; 4 years = 4; 3 years = 3; 2 years = 2; 1 years = 1; 0 years = 0
 -

- Tenderers Relevant Experience: (Construction) Previous Similar Projects.
 - The evaluation will consider the nature of the reference projects, scope of services provided, and Employer/Client completion certificate.
 - (Appointment letters and Final Approval Certificates/ Completion Certificates to be provided with contact details of references.
 - (Appointment letters and Final Approval Certificates/ Completion Certificates for projects completed older than 15 years will not be considered as proof of experience)
 - List number of completed Structures projects
 - CONSTRUCTION EXPERIENCE (weight = 40):
 - Appointment Letters and Final Approval Certificates/ Completion Certificates for 5 projects and above = 5
 - Appointment Letters and Final Approval Certificates/ Completion Certificates for 4 projects and above = 4
 - Appointment Letters and Final Approval Certificates/ Completion Certificates for 3 projects = 3
 - Appointment Letters and Final Approval Certificates/ Completion Certificates for 2 projects = 2
 - Appointment Letters and Final Approval Certificates/ Completion Certificates for 1 project = 1

- Appointment Letters and Final Approval Certificates/ Completion Certificates for 0 projects = disqualification

Work Scope	Mr S Sumo
<ul style="list-style-type: none"> • The Rehabilitation comprises of deep milling, Layer works, surfacing, drainage structures, V-drains, accommodation of traffic and everything necessary to open the road to traffic. • The material to be used for upper selected layers will be obtained from excavated material and portion from commercial source approximately 50kms way site. Provision is also made for stockpiling of suitable material. 	



- Crushed stone will be source on commercial and the nearest commercial source for G2 is situated at Vryheid approximately 50kms from the site.

Conditions of Contract

Page C7: CONTRACT DATA: DEALS WITH SPECIAL CONDITION OF CONTRACT

- SPECIAL CONDITIONS OF CONTRACTS OR AMENDMENT SPEC FROM SCC1.1 TO SCC10.1.5
- **PG C60:** STANDARD SPECIFICATION BASED ON COTO
- **PG C61:** PROJECT SPECIFICATION: WHICH DEALS WITH THE PROJECT AND AMENDMENT SPECIFICATION
- **PG C87:** PARTICULAR SPECIFICATION WHICH INCLUDES THE FOLLOWING: -
 - PART C: ENVIRONMENTAL MANAGEMENT SPECIFICATION**
 - PART D: DAYWORKS**
 - PART E: OHSA 1993 HEALTH & SAFETY SPECIFICATION**
 - PART F: EXPANDED PUBLIC WORKS PROGRAMME**
 - PART G: SMALL CONTRACTOR DEVELOPMENT**

The applicable conditions are the "General Conditions of Contract for Construction Work – 3rd Edition 2015", issued by the South African Institution of Civil Engineering (GCC 2015).

Special Conditions of Contract – Time Calculations

Please note that Clause 5.1.1 of GCC is overwritten by Clause 1.1.1.14 of **CONTRACT DATA** on Page C7.

Commencement date of contract is the day following the site handover. Time to submit the requirements is 14 days from commencement date. **The duration is 18 months.**

Contractor to take note of special condition of contract from Page C7 to Page C12.

The tenderers to take note of the SCC4.1.1 which triggers failing to achieve minimum threshold as stipulated for local labour content and Targeted Enterprises.

Failure to achieve minimum threshold sanctions will be applied as **quoted in G3.3.3 to calculate penalties.**



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The budget is available for the project and expect the project to proceed immediately.

Employer's Agent camp site including the laboratory shall be ready for use within six (6) weeks of the commencement date of the contract, the day after the site hand over date.

The Employer's Agent to confirm whether the site Laboratory will be available free of charge to the Tenderer or there will be deductibles.

Page C13:

The "f" is the "Fuel Index" and shall be the Producer Price Index for "Diesel fuel - Coast and Witwatersrand" as published in Table 4 of the Statistical release P0151 of Statistics South Africa."

Page C12, Clause 6.8.2:

Note the values for the coefficients for calculating CPA. Tenderers to note that coefficients to be used for rehabilitation category.

Page C14, Clause G2.9: Contract participation targets and Targeted Local Labour:

Note the requirements for these targets. The List of Grade 1 to Grade 6 Contract Participation Goals. The work scheduled for CPG is not priceable by Main contractor under section G.

The main contractor is eligible for handling fees on the CPG component. The procurements of all CPGs are managed through Project Management Team (PMT) as stated on Pg C195.

Note: Tenderers to be familiar with Provisional Sum and payment methodology, no payment will be processed without proof of CPG payment. Non-payment on due monies which may result to riot, and such delays will not be claimable to the Employer.

Tenderers to note that the minimum target of 30% is allocated for CPG component. The Job creation target is 7.2% and must be recruited through PLC which assign the task to Labour Task Team.

Guarantee (Pg C21)

Recommended that prior arrangements with possible guarantors be made to prevent delays with contract commencement. Tenderers to refer to Clause 6.2.1 for the correct value. Tenderers were advised to deal with the guarantee for any Sub-Contractor through negotiation.

Transfer of Right (Pg C23)

The material on site shall be transfer to the Employer with proof of purchase and 80% payable till the entire work is conducted.



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Pricing Data (Pg C24)

Tenderers to note that the schedules of quantities are for Schedule A, Road works and Schedule B, cast in-situ structures.

The measurement items for Sections C1.2, C1.3, C1.4, C1.5, C1.7 in the Schedule A, are inclusive for the Schedule B quantities. The tenderer is responsible to provide Accommodation of Traffic for the entire project inclusive of CPG contractors. The provision of monitoring is provided under section C1.5

Description of the work (Pg C61)

This contract is from km 0+00 to km 10.000 and includes for all road works and cast in-situ concrete structures as described in Section C3.2, Part A: General.

Tenderers to note that the sections are described in the description with of the project.

Material sources (Pg C63)

The material will be source on the existing pavement layer during deep milling and mostly upper selected layers will be source commercial such as G6 and G2

Employer's Agent camp (Pg C67)

The Employer's Agent camp site must be negotiated with the landowners and a possible site to be identified. The Employer's Agent to liaise with the PLC to identify and certify the possible camp site.

The Employer's Agent campsite must be ready for occupation within six weeks to proceed with the camp site. The awarded tenderer to liaise with Employer's Agent for arrangement of the campsite.

The project will be monitored by ECO to adhere on the Environmental Management and induction will be carried out with the workforce on the project. The referral on the Environmental Management Specification Pg C107 to Pg C111.

Preliminary Construction programme (Pg C69)

For the guidance of Tenderers, a provisional preliminary construction programme is included. This programme is given in good faith and no claims shall be entertained due to inaccuracies, discrepancies or omissions contained in the programme.



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General Conditions of Contract

The General Conditions of Contract for Construction Works 3rd edition 2015 together with the special conditions of contract forms part of this contract as well as COTO Specification

The Tenderer must allow for copies on site for use by own staff.

Environment Requirements (Pg C88)

All construction activities on this site must comply with the Environmental Management Plan. Environmental awareness training will be provided to the contractor's staff and labour. A copy of the EMP is bound in the tender document. Hence induction on the Environmental Management Plan will be conducted by ECO as well as month to month monitoring.

Occupational Health and Safety (Pg 97)

The contractors' attention is drawn to the requirements of the Health and Safety Specification. The contractor will have to complete a health and safety plan. Contractors must know that H&S items will only be paid if there is compliance. The traffic signs must be erected on site. The Safety Officer shall be full time on site.

Tenderers to note that the new Construction Regulations are applicable to this contract. The Client Health and Safety Agent will be monitoring the project on compliance on the monthly to month basis. Note that the baseline risk assessment form part of the tender document.

Expanded Public Works Programme

See Pg C141 to Pg C176 deals with EPWP, and recruitment of learners will be conducted by appointed service provider together with Employer & Employer's Agent through interview and test, notification will be presented to PLC. Penalties for shortfall on minimum percentage stated in the tender document will be calculated prescribed in SCC4.1.1 and formular highlighted in F2.11

Small Contractor Development (Pg 194)

See Pg C177 to Pg C215 deals with Contract participation targets and CPG BoQ's. Tenderers must acquaint themselves with this section with understanding of how the CPG's works. Furthermore it was drawn to the attention of tenderers the method of payments for Provisional Sum with handling cost. Contractor have to pay on the invoice of measured and certified work within agreed dates. Any delays which may occurred due to non-payments CPG's invoices will be not claimable from the Employer. Furthermore, penalties of not achieving targeted enterprise within reasonable time will be implemented as prescribed in section G3.3.4 Page C181. Tenderers must be aware that delays of payment by the Employer shall not impact on the Small Contractors Development.



Existing Services

Generally, only three services are encountered which can affect the contractor's progress. These are Telkom, Eskom power lines and water supplies, and / or potable water pipe network. The contractor will be responsible for the management of the relocation of these services.

The Engineer noted that negotiations with Eskom for the relocation of lines are in progress. The successful Tenderers will be required to manage this process and provide proof of such in the event of the application for extension of time due to Eskom delays.

ADDENDA

Note: Tender to ensure that all addenda are signed and attached in the original tender.

- The addenda no.1 T4: refers to correction of tender available date from 12 September 2023 and be amended as 12 January 2023 and the correctness contract number ZNB00149/00000/00/HOD/20/T
- Addendum no.2: T60 : O2 Relevant Experience list number of completed Rehabilitation project. Table G1/1 error of allocation minimum target enterprise and T27 Contractor's General Obligation to include C1.3.1.2: Value Related Obligation.

Completion of the attendance register

To be done electronically.

Q & A

Q. 1. Lallchand Phalai (Guest)
Please email excel BOQ.

A. 1. Simphiwe Sumo

1. Noted BOQ will be issued together with addendums



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Closure:

Chair closed the meeting at 11:20

Approval by officials who attended the meeting

The minutes are a true reflection of the deliberations held.

Name	Designation	Signature	Date
Mrs. M Dewar	SCM		2023/03/22
Mr M Nkabini	TIDS		03/03/23
Mr S Sumo	Department Agent: Ibhongo Consulting Engineers (Pty) Ltd		03/03/2023